



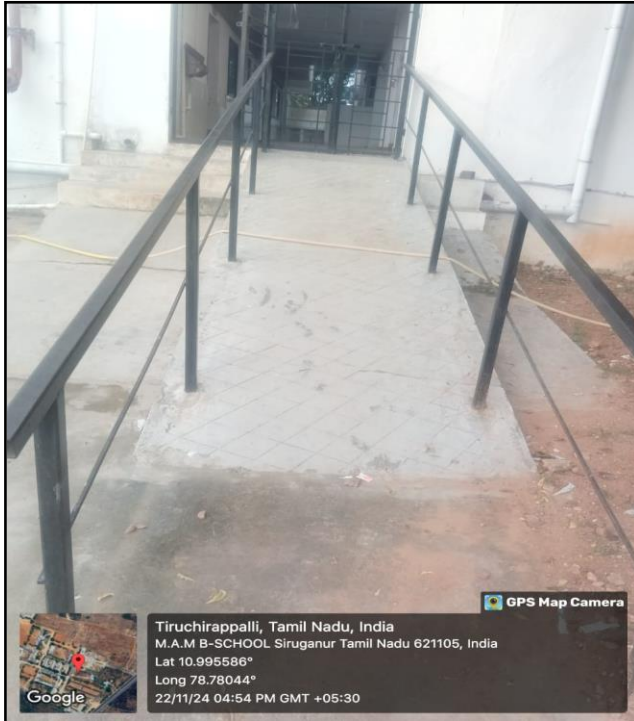
# M.A.M. B-SCHOOL

Siruganur, Tiruchirappalli - 621 105.  
NAAC Accredited with 'A' Grade

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**BUILT ENVIRONMENT WITH RAMPS/LIFTS FOR EASY ACCESS TO CLASSROOMS.**





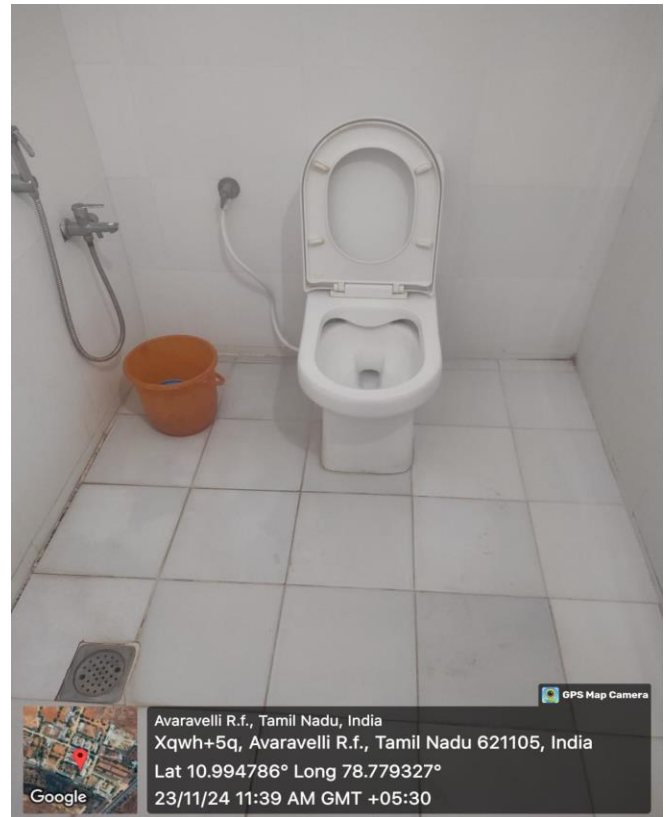
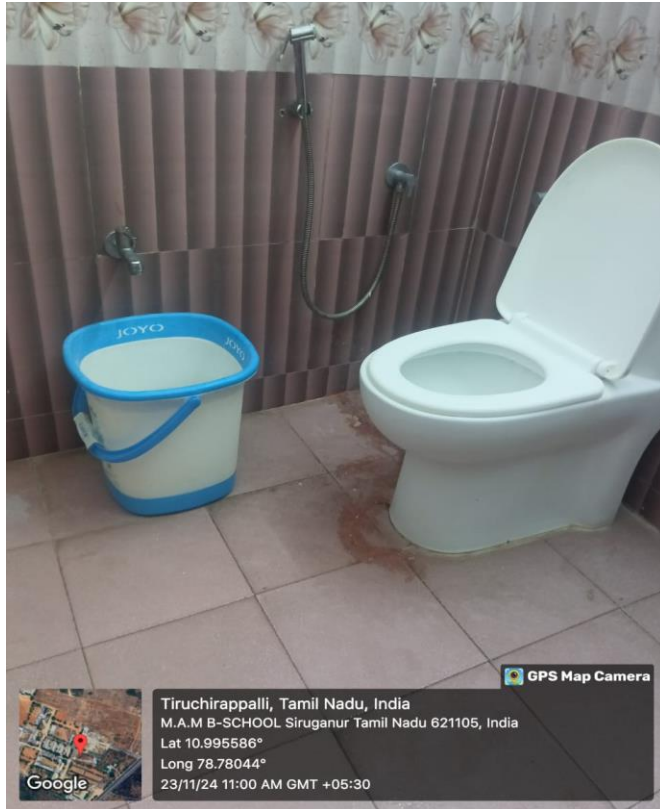
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## DISABLED-FRIENDLY WASHROOMS





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## SIGNAGE INCLUDING TACTILE PATH, LIGHTS, DISPLAY BOARDS AND SIGNPOSTS







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**PROVISION FOR ENQUIRY AND INFORMATION: HUMAN ASSISTANCE,  
READER, SCRIBE, SOFT COPIES OF READING MATERIAL, SCREEN**

	<b>ANNA UNIVERSITY</b>		
	CHENNAI - 600 025		
	Office of the Controller of Examinations		
	<b>CONTROLLER OF EXAMINATIONS</b>		
Lr No. 5600/COE/C20 /2021			
		Off	22357264 22357265 22357252, 22357296
		Fax	22357286, 22357287
		E-mail	91-44-22301134/22350291 coe@annauniv.edu

Date: -09-2021

From

Dr. M. Venkatesan  
Controller of Examinations  
Anna University  
Chennai-25

To

The Principals of all Autonomous and Non  
autonomous Affiliated Colleges/  
Government Colleges/Deans of Regional Campuses  
University Colleges under Anna University,  
Chennai - 600 025 (Zone- I to XXIII).

Sir/Madam,

Sub : Office of the Controller of Examinations - Anna University - Chennai -  
Guidelines for conducting written examination for persons with bench  
mark disabilities - Reg

- Ref : 1. Orders of Honorable High Court Delhi, W.P.(C).12222/2018, dated  
4.12.2018  
2. Ministry of Social Justice & Empowerment Department of Disabilities  
Affairs Circular Lr.No.F-16-110/2003/DDIII, dated 26.2.2013  
3. AICTE(Policy & Academic Planning Bureau)letter No.F.No.AICTE/P&  
AP/Misc/2021, dated 24.08.2021  
4. Vice Chancellor approval dated 21.09.2021

\*\*\*\*\*

I wish to inform you that a notification has been issued by the Ministry of Social  
Empowerment Department of Disability Affairs in the reference 2<sup>nd</sup> cited, wherein certain  
guidelines are given pertaining to the conduct of written examinations for Persons with  
Disabilities. Subsequently revised guidelines have been issued by the same department vide  
O.M.No.34-02/2015-DD-III, dated 29.08.2018 based on the orders issued by the Honorable High  
Court of Delhi at New Delhi in the reference 1<sup>st</sup> cited.

According to the direction of the Honorable High Court of Delhi and the orders issued by  
the Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with  
Disabilities, the AICTE has issued a circular to all Vice Chancellors of Technical  
Universities/Director/Principals of the AICTE approved Institutions in the reference 3<sup>rd</sup> cited.

As per the above circular issued by the AICTE, the word "Extra time or additional time"  
that is being currently used has been changed to "Compensatory time" and the same should not  
be less than 20 minutes per hour of examination for persons with benchmark Disabilities who  
are allowed use of scribe/reader/lab assistant.

Now the AICTE has issued the revised guidelines based on the orders of the High Court  
of Delhi and the orders of the Government of India thereon directed all the Universities to follow  
the suit.



**DIRECTOR**  
**M.A.M. B-SCHOOL**  
Siruganur, Tiruchirappalli



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Following the orders issued by the AICTE in the reference 3<sup>rd</sup> cited, I request you to allow a compensatory time of 20 minutes per hour for one hour examination, instead of half an hour now allowed by the University for three hours duration of examination. Hence, I request you to allow one hour compensatory (additional time) for three hour duration of examination. In case the duration of the examination is less than an hour, then the duration of additional time should be allowed on pro-rata basis and additional time should not be less than 5 minutes and in the multiple of 5 as per the guidelines.

I request the Principals/Deans of non autonomous institutions to get the prior approval from this office for such cases and the Principals of autonomous colleges shall approve for their students following under this category before the examination commences following the guidelines issued by the Government of India given infra.

The detailed guidelines for conducting examinations for persons with benchmark disabilities issued by the Government of India, Ministry of Social Justice & Empowerment Department of Disabilities Affairs in letter No. F-16-110/2003/DDIII, dated 26.2.2013 are enclosed for your guidance and necessary action.

  
23/09/2021  
CONTROLLER OF EXAMINATIONS

Copy to

-   
23.9.21
1. Professor Dileep N Malkhede, Advisor-I  
Policy & Academic Planning Bureau  
All India Council for Technical Education  
(a statutory body of the Govt of India , Ministry of Human Resource Development , Govt of India)  
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070
  2. PA to Vice Chancellor
  3. PA to Registrar
  4. The Zonal Coordinators /Zonal Officers,  
Zone - I to XXIII



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	ANNA UNIVERSITY CHENNAI 600 025 Office of the Controller of Examinations	☎	Off:	22357295, 22357296
				22357332, 22357291
			E-mail:	coe@annauniv.edu

Lr. No.8122/COE/C31/2024 - 23158

Date: 11.2024

From

The Controller of Examinations  
Anna University,  
Chennai - 600 025.

To

The Director.(8122)  
M.A.M. B-School  
Tiruchirappalli - 621105.



Madam,

Sub: Office of the Controller of Examinations - Anna University - Chennai 25 -  
Nov/Dec-2024 Examinations - Permission for extra time with half an hour to  
complete the examinations - Granted - Reg.

Ref: Your Lr. No. Nil, dated: 12.11.2024.

\* \* \* \* \*

Kind attention is invited to the reference cited.

It is informed that Ms. Monisha R K with Reg. No. 812221631067, Master of Business Administration branch student of your college is permitted to write the Arrear Exam in the Nov/Dec - 2024 examinations with half an hour extra time, on the basis of Medical Certificate produced by his as a special case.

You are requested to make suitable arrangements in this regard under your strict vigilance.

To  
Director  
M.A.M. B-School  
Siruganur

P. Senthil Kumar  
29-11-2024 3/3  
CONTROLLER OF EXAMINATIONS i/c

Copy to: The Zonal Co-ordinator / Officer, Zone - XII.

28/11/24

28/11/24







**M.A.M. B-SCHOOL**  
Siruganur, Tiruchirappalli - 621 105.  
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	<b>ANNA UNIVERSITY</b> <b>CHENNAI 600 025</b> Office of the Controller of Examinations		Off:	22357295, 22357296
				22357332, 22357291
			E-mail:	coe@annauniv.edu

Lr. No.8122/COE/C31/2024 - 23159 ✓

Date: .11.2024. ✓

**From**

The Controller of Examinations  
Anna University,  
Chennai - 600 025.

**To**

The Director, (8122)  
M.A.M. B-School,  
Tiruchirappalli - 621105.



Madam,

Sub: Office of the Controller of Examinations - Anna University - Chennai 25-  
Nov/Dec 2024 Examinations - Permission for Extra Time with half an hour to  
complete the examinations - Granted - Reg.

Ref: Your Lr. No. Nil, dated: 12.11.2024. ✓

\* \* \* \* \*

Kind attention is invited to the reference cited.

It is informed that Mr. Saravanan S with Reg. No. 812222631147, Master of Business Administrations branch Student of your college is permitted to write the Arrear Exam in the Nov/Dec 2024 Examinations with half an hour extra time, on the basis of Medical Certificate produced by him as a special case.

You are requested to make suitable arrangements in this regard under your strict vigilance.

To  
Director  
M  
2/12/24

P. Saravanan  
29.11.2024 3/3  
CONTROLLER OF EXAMINATIONS i/c

Copy to: The Zonal Co-ordinator / Officer, Zone - XII.

58/11

28/11/24

28/11/24